

## SAD REFUND DOCUMENTS DETAILS

1. Covering Letter – on party’s letter head duly signed by party
2. Part A – Plain Paper duly signed by party
3. Annexure – A - on party’s letter head – BE wise (Separately) duly signed by party
4. Annexure – B - on party’s letter head - duly signed by party with attached list
5. Annexure – C - duly signed by party (compulsory require fill all the blank columns which is mentioned in Annexure C)– summary for VAT / Tax Invoice require
6. VAT Challan certified by CA
7. Balance sheet and ledger for particular B/Es with C.A. Certified.
8. Original Copy of BE (Dup.) & TR 6 CHALLAN
9. Comm. Invoice + Pkg List + B/L – Duly certified by party
10. Annexure – S – on CA Letter head - duly signed by C.A. & Also Revised Annexure A (attached with Annexure S) – duly signed by party.
11. **Org. TAX INVOICE / Sale Invoice**
12. Declaration for sales invoice in electronic media – Require **Annexure I**

### Documents details before submission to custom.

1. TR6 Challan Date Stamp for new B/E (SAD REFUND ORDER) date submission details.
2. Tax Invoice tally with Annexure S.
3. Vat Challan tally with Sales Invoice.
4. Import Invoice & Annexure C attached list (Quantity match)
5. Air & Sea separate B/E for SAD REFUND ORDER.
6. IEC CODE CHECK WITH B/E NEXT TO IMPORTERS DETAILS :No.for creating separate file.
7. Vat Challan C.A. Certified.